

**ESTABLISHMENT OF PARKMAN PLANNING BOARD**

ORDINANCE ENACTED MARCH 24, 1973

Amendments Revised 1973

Amendments Revised 2007

1. ESTABLISHMENT

Pursuant to M.R.S.A. Const. Art. VIII-A and 30M.R.S.A. SS 1917, the Town of Parkman hereby establishes the Parkman Planning Board.

2. APPOINTMENT

Appointment to the board shall be elected by the Town.

The board shall consist of (5) five members and (2) two associate members.

The term of each member shall be (5) five years, except the initial appointment which shall be for (1,2,3,4, and 5 years) respectively. The term of office for an associate member shall be (5) five years.

When there is a permanent vacancy, the municipal officers shall within 60 days of its occurrence appoint a person to serve for the unexpired term.

Not more than (1)one municipal officer(s) may serve as a member or associate member.

Not more than (2) non-residents(s) of the Town of Parkman may serve as a member or associate member.

3.  ORGANIZATION AND RULES

The board shall elect a chairman and a secretary from among its members and create and fill such other offices as it may determine. The term of all offices shall be (1) one year(s) with eligibility for re-election.

When a member is unable to act because of interest, physical incapacity, absence or any other reason satisfactory to the chairman, the chairman shall designate an associate member to sit in his stead.

An associate member may attend all meetings of the board and participate in its proceedings, but may vote only when he has been designated by the chairman to sit for the member.

Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member who is being challenged.

The chairman shall call at least eight meetings of the board each calendar year.

No meeting of the board shall be held without a quorum consisting of (3) three members or associate members authorized to vote.

The board shall adopt rules for transaction of business and the secretary shall keep a record of its resolutions, transactions, correspondence, findings, and determinations. All records shall be deemed public and may be inspected at reasonable time.

4.  DUTIES; POWERS

The board shall prepare a Comprehensive Plan as defined by 30 M.R.S.A. SS 4961. A comprehensive plan that is adopted by the board shall control until superseded by provisions adopted by the Town of Parkman legislative body.

The board shall perform such duties and exercise such powers as are provided by the Town of Parkman ordinance and the laws of the State of Maine.

The board may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.

Linda M. Smith  
Register of Deeds